



AMERICAN HERITAGE LANDSCAPE LP

7013 Owensmouth Ave., Canoga Park, CA 91304
Ph: 818.999.2045 Fax: 818.884-3915
www.americanheritagelandscape.com

We Are an Equal Opportunity Employer.
Prospective employees will receive consideration
with out discrimination because of race, creed,
color, sex, age, national origin or handicap

Date: _____

APPLICATION FOR EMPLOYMENT

(Please fax to our Human Resources Department)

NAME: _____ Social Sec. #: _____
Last First Middle

ADDRESS: _____ Telephone: _____
Number and Street City, State and Zip

EMPLOYMENT INTERESTS

- | | |
|---|--|
| <input type="checkbox"/> Greenhouse production | <input type="checkbox"/> Sales (Landscape ___ Nursery ___) |
| <input type="checkbox"/> Nursery production | <input type="checkbox"/> Landscape design |
| <input type="checkbox"/> Landscape installation | <input type="checkbox"/> Estimating |
| <input type="checkbox"/> Irrigation installation | <input type="checkbox"/> Administration (clerical/computers) |
| <input type="checkbox"/> Landscape maintenance | <input type="checkbox"/> Arboriculture |
| <input type="checkbox"/> Construction (list type of work _____) | <input type="checkbox"/> Purchasing |
| <input type="checkbox"/> Auto/Equipment repair & maintenance | <input type="checkbox"/> Other (specify) |

Do you have any Trade or Technical licenses? YES ___ NO ___ If YES, list types:

List any special skills or qualifications you have:

Indicate your job skills (if not skilled, leave blank)

Strong	Fair				
___	___	Plant identification	___	___	Office Skills (machines & procedures)
___	___	Plant growth and propagation	___	___	Communication skills (written, oral)
___	___	Irrigation installation	___	___	Operation of computers
___	___	Operation irrigation systems	___	___	Basic mathematical skills
___	___	Application and knowledge of fertilizers			Software Skills:
___	___	Operation and maintenance of landscape equipment			_____
___	___	Operation and maintenance of hand and/or power tools			_____
___	___	Basic constructions skills (carpentry, concrete)			_____
___	___	Plant - soil - water relationships			_____
___	___	Recognize and treat plant diseases			Other Skills:
___	___	Negotiate and purchase materials			_____
___	___	Sell plants and materials			_____
___	___	Environmental controls			_____
___	___	Installation of plant materials			_____
___	___	Landscape plan and blue print reading and/or analysis			
___	___	Mechanical ability			

AMERICAN HERITAGE LANDSCAPE
APPLICATION FOR EMPLOYMENT

++++
PERSONAL
++++

Drivers License No.: _____ Expiration Date: _____ Do you have transportation to work? YES NO
(If you are employed as a driver, you must bring a current MVR (Motor Vehicle Report) with you prior to beginning work. Your employment is contingent upon a good driving record)

Do you have the Legal Right to work in the U.S.? YES NO (Proof of citizenship immigration Status will be required if you are offered employment)

Have you ever applied at or worked for American Heritage Landscape before? YES NO
Date applied: _____ Dates of Employment: _____
From To Company

Do you have friends or relatives working at American Heritage Landscape? YES NO If so, who? _____

Have you ever been convicted of a felony? YES NO If YES, please explain and give dates of conviction(s). Such conviction(s) may be relevant if job-related, but does not bar you from employment)

When are you available to start work: _____ Can you work overtime if required? YES NO

Salary Requirement \$ _____ Type of Employment desired? Full Time Part-time Temporary Seasonal

Will you relocate if required? YES NO Will you travel if required? YES NO

Short statement as to Professional Ambition: _____

++++
BUSINESS REFERENCES
++++

Please list three people we may contact regarding your work capabilities and experience (do not list relatives):

<u>Name/Address</u>	<u>Business Relationship</u>	<u>Telephone</u>	<u>Years Known</u>
---------------------	------------------------------	------------------	--------------------

AMERICAN HERITAGE LANDSCAPE
APPLICATION FOR EMPLOYMENT

++++
EMPLOYMENT HISTORY
++++

Give employment record for the past seven years as completely as possible, listing current or most recent employer first. Show any unemployed or self-employed periods. Use extra sheet if necessary.

Company Name	Address	Telephone
Job Title & Basic Duties: _____		

Dates of Employment:	From: _____	To: _____
Rate of Pay: \$ _____	per _____	Reason for Leaving: _____
Supervisor's Name _____	May we contact this employer? <input type="checkbox"/> YES <input type="checkbox"/> NO	

Company Name	Address	Telephone
Job Title & Basic Duties: _____		

Dates of Employment:	From: _____	To: _____
Rate of Pay: \$ _____	per _____	Reason for Leaving: _____
Supervisor's Name _____	May we contact this employer? <input type="checkbox"/> YES <input type="checkbox"/> NO	

Company Name	Address	Telephone
Job Title & Basic Duties: _____		

Dates of Employment:	From: _____	To: _____
Rate of Pay: \$ _____	per _____	Reason for Leaving: _____
Supervisor's Name _____	May we contact this employer? <input type="checkbox"/> YES <input type="checkbox"/> NO	

AMERICAN HERITAGE LANDSCAPE

APPLICATION FOR EMPLOYMENT

EDUCATIONAL BACKGROUND

School Name/Address of School Years Completed
High School
College
Other
Degrees Received: Honors or Awards:
Foreign Languages that you: Speak Read Write

ACKNOWLEDGEMENT

I declare that all statements I have made in this application are true and correct to the best of my knowledge. I understand that I will be subject to dismissal if any statement is found to be untrue. I authorize investigation of all statements contained in this application.

I understand this application is not a guarantee of employment. I further understand that any employment offered to be by American Heritage Landscape does not constitute a form of contract either implied or expressed, and that such employment may be terminated at will by either myself or my employer upon notice of one party to the other. My continued employment is dependent upon satisfactory performance and the continued need for my services as determined solely by American Heritage Landscape.

I acknowledge that I have read and understand the above statements.

Signature Date

PLEASE DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY

Interviewed by: Date:

Comments: